



## PINEHAVEN SCHOOL FAMILY DAY SPONSOR CONFIRMATION FORM

Business Name: .....

Contact Name/s: .....

Trading Name (if applicable): .....

Phone Number: ..... Cell phone: .....

E-mail: .....

Website/Facebook Page: .....

Street Address: .....

### SPONSORSHIP OPTIONS

To organise and operate a successful fundraiser it's no secret that we need cash to get our event off the ground, your sponsorship will assist with the running and promotion of the event. Your funds will contribute to items such as foodstuffs, hire of equipment, advertising, signage and general promotion of the event. Our sponsorship levels directly relate to the financial contribution provided, or the retail value of goods and services provided, in lieu of cash. Please select your level of sponsorship below.

- GOLD** (contributions of \$1,000 +) we have limited this to two Gold sponsors
- SILVER** (contributions of \$500 - \$999) we have limited this to four Silver sponsors
- BRONZE** (contributions of \$150 - \$499) with unlimited Bronze sponsors

***In return for your generous contribution, we will promote your business in the following ways:***  
*(If you would like us to use your logo for promotion please email this to us as a high resolution digital file, pinehavengala@gmail.com. If this is a problem please notify us as we may be able to help you with this.)*

- GOLD**
  - Banner (to be provided) displayed on our main stage for the duration of the event
  - 1 x sponsor feature posted on our event Facebook page
  - Inclusion of your business name & logo with a link to your website from our website sponsor page
  - Publicly thank your business in promotional media reaching all Family Day visitors
  - We will also thank you on the day from our main stage
- SILVER**
  - Inclusion of your business name & logo with a link to your website from our website sponsor page
  - Publicly thank your business on our event Facebook page and in promotional media reaching all Family Day visitors
  - We will also thank you on the day from our main stage

- Bronze**
- Publicly thank your business our event Facebook page, event website and in promotional media reaching all Family Day visitors
  - We will also thank you on the day from our main stage

**Signed:** ..... **Date:** .....

**PAYMENT DETAILS**

**Please send your completed confirmation form with cheques made out to 'Pinehaven School Family Day' to: Pinehaven School, c/o Family Day Coordinator, Forest Rd, Upper Hutt**

Alternatively you can make a direct bank deposit (details below), and send your completed confirmation form to: **pinehavengala@gmail.com**, along with your business logo.

Bank account details are **ASB 12-3140-0337477-01**, please include your business name as reference

**CHARGES, DISCOUNTS & REFUNDS**

The Pinehaven School Family Day will take place on **Saturday, November 10th, 2018.**

**Cancellations/Refunds:** Cancellations with refunds requested before 12 October 2018 will incur a \$100.00 administrative charge. No refund is available for cancellations after 12 October 2018.

- This application is subject to acceptance, which depends on availability of sponsor opportunities within each level of sponsorship.
- Your payment must accompany your application.
- The organisers reserve the right to refuse any application and/or put conditions on the sponsorship.
- Sponsorship is not transferable without the prior approval of the organisers.
- No reductions will be given due to inclement weather or other circumstances beyond our control.
- Gold sponsor banners are required by 8:30am on the day.

OFFICE USE ONLY			
Cheque enclosed for: \$	<input type="text"/>	Date Received:	<input type="text"/>
Bank deposit of: \$	<input type="text"/>	Date Received:	<input type="text"/>